

## FACULTY SCOPE OF EFFORT COMPARISON

Institution:

Course:

### Traditional Course(s)

|  | FULL-TIME<br>FACULTY | ADJUNCT<br>FACULTY |
|--|----------------------|--------------------|
|--|----------------------|--------------------|

| # of Hours | # of Hours |
|------------|------------|
|------------|------------|

#### Course Preparation

Curriculum Design/Development  
Materials Acquisition  
Materials Development  
Faculty/Staff Devmt/Training

|                  |          |          |
|------------------|----------|----------|
| <b>Sub-Total</b> | <b>0</b> | <b>0</b> |
|------------------|----------|----------|

#### Course Delivery

Diagnostics/Placement  
Presentation  
Interaction  
Progress monitoring  
Test proctoring  
Grading

|                  |          |          |
|------------------|----------|----------|
| <b>Sub-Total</b> | <b>0</b> | <b>0</b> |
|------------------|----------|----------|

|              |          |          |
|--------------|----------|----------|
| <b>TOTAL</b> | <b>0</b> | <b>0</b> |
|--------------|----------|----------|

#### Total contact hours

Total out-of-class hours

|                    |          |          |
|--------------------|----------|----------|
| <b>Total hours</b> | <b>0</b> | <b>0</b> |
|--------------------|----------|----------|

# of weeks in semester/quarter

Section size

### Redesigned Course(s)

|  | FULL-TIME<br>FACULTY | ADJUNCT<br>FACULTY |
|--|----------------------|--------------------|
|--|----------------------|--------------------|

| # of Hours | # of Hours |
|------------|------------|
|------------|------------|

#### Course Preparation

Curriculum Design/Development  
Materials Acquisition  
Materials Development  
Faculty/Staff Devmt/Training

|                  |          |          |
|------------------|----------|----------|
| <b>Sub-Total</b> | <b>0</b> | <b>0</b> |
|------------------|----------|----------|

#### Course Delivery

Diagnostics/Placement  
Presentation  
Interaction  
Progress monitoring  
Test proctoring  
Grading

|                  |          |          |
|------------------|----------|----------|
| <b>Sub-Total</b> | <b>0</b> | <b>0</b> |
|------------------|----------|----------|

|              |          |          |
|--------------|----------|----------|
| <b>TOTAL</b> | <b>0</b> | <b>0</b> |
|--------------|----------|----------|

#### Total contact hours

Total out-of-class hours

|                    |          |          |
|--------------------|----------|----------|
| <b>Total hours</b> | <b>0</b> | <b>0</b> |
|--------------------|----------|----------|

# of weeks in semester/quarter

Section size

## FACULTY SCOPE OF EFFORT COMPARISON

## Example #1

Institution:

Course:

| Traditional Course(s)                 | FULL-TIME  | ADJUNCT    |
|---------------------------------------|------------|------------|
|                                       | FACULTY    | FACULTY    |
|                                       | # of Hours | # of Hours |
| <b>Course Preparation</b>             |            |            |
| Curriculum Design/Development         | 32         | 0          |
| Materials Acquisition                 | 32         | 32         |
| Materials Development                 | 80         | 80         |
| Faculty/Staff Devmt/Training          | 3          | 1          |
| <b>Sub-Total</b>                      | <b>147</b> | <b>113</b> |
| <b>Course Delivery</b>                |            |            |
| Diagnostics/Placement                 | 0          | 0          |
| Presentation                          | 38         | 38         |
| Interaction                           | 5          | 5          |
| Progress monitoring                   | 4          | 4          |
| Test proctoring                       | 5          | 5          |
| Grading                               | 15         | 15         |
| <b>Sub-Total</b>                      | <b>67</b>  | <b>67</b>  |
| <b>TOTAL</b>                          | <b>214</b> | <b>180</b> |
| <b>Total contact hours</b>            | 48         | 48         |
| <b>Total out-of-class hours</b>       | 166        | 132        |
| <b>Total hours</b>                    | <b>214</b> | <b>180</b> |
| <b># of weeks in semester/quarter</b> | 16         |            |
| <b>Section size</b>                   | 24         |            |

| Redesigned Course(s)                  | FULL-TIME  | ADJUNCT    |
|---------------------------------------|------------|------------|
|                                       | FACULTY    | FACULTY    |
|                                       | # of Hours | # of Hours |
| <b>Course Preparation</b>             |            |            |
| Curriculum Design/Development         | 1          | 0          |
| Materials Acquisition                 | 0          | 0          |
| Materials Development                 | 0          | 0          |
| Faculty/Staff Devmt/Training          | 16         | 5          |
| <b>Sub-Total</b>                      | <b>17</b>  | <b>5</b>   |
| <b>Course Delivery</b>                |            |            |
| Diagnostics/Placement                 | 1          | 0          |
| Presentation                          | 0          | 0          |
| Interaction                           | 32         | 32         |
| Progress monitoring                   | 16         | 16         |
| Test proctoring                       | 0          | 0          |
| Grading                               | 0          | 0          |
| <b>Sub-Total</b>                      | <b>49</b>  | <b>48</b>  |
| <b>TOTAL</b>                          | <b>66</b>  | <b>53</b>  |
| <b>Total contact hours</b>            | 16         | 16         |
| <b>Total out-of-class hours</b>       | 50         | 37         |
| <b>Total hours</b>                    | <b>66</b>  | <b>53</b>  |
| <b># of weeks in semester/quarter</b> | 16         |            |
| <b>Section size</b>                   | 20         |            |

## FACULTY SCOPE OF EFFORT COMPARISON

## Example #2

Institution:

Course:

| Traditional Course(s)                 | FULL-TIME ADJUNCT FACULTY FACULTY |            |
|---------------------------------------|-----------------------------------|------------|
|                                       | # of Hours                        | # of Hours |
| <b>Course Preparation</b>             |                                   |            |
| Curriculum Design/Development         | 2                                 | 0          |
| Materials Acquisition                 | 2                                 | 0          |
| Materials Development                 | 10                                | 3          |
| Faculty/Staff Devmt/Training          | 3                                 | 2          |
| <b>Sub-Total</b>                      | <b>17</b>                         | <b>5</b>   |
| <b>Course Delivery</b>                |                                   |            |
| Diagnostics/Placement                 | 2                                 | 2          |
| Presentation                          | 70                                | 70         |
| Interaction                           | 28                                | 8          |
| Progress monitoring                   | 16                                | 16         |
| Test proctoring                       | 7                                 | 7          |
| Grading                               | 24                                | 24         |
| <b>Sub-Total</b>                      | <b>147</b>                        | <b>127</b> |
| <b>TOTAL</b>                          | <b>164</b>                        | <b>132</b> |
| <b>Total contact hours</b>            | 107                               | 87         |
| <b>Total out-of-class hours</b>       | 57                                | 45         |
| <b>Total hours</b>                    | <b>164</b>                        | <b>132</b> |
| <b># of weeks in semester/quarter</b> | 16                                | 16         |
| <b>Section size</b>                   | 25                                | 25         |

| Redesigned Course(s)                  | FULL-TIME ADJUNCT FACULTY FACULTY |            |
|---------------------------------------|-----------------------------------|------------|
|                                       | # of Hours                        | # of Hours |
| <b>Course Preparation</b>             |                                   |            |
| Curriculum Design/Development         | 2                                 | 0          |
| Materials Acquisition                 | 2                                 | 0          |
| Materials Development                 | 5                                 | 0          |
| Faculty/Staff Devmt/Training          | 3                                 | 2          |
| <b>Sub-Total</b>                      | <b>12</b>                         | <b>2</b>   |
| <b>Course Delivery</b>                |                                   |            |
| Diagnostics/Placement                 | 0                                 | 0          |
| Presentation                          | 0                                 | 0          |
| Interaction                           | 118                               | 93         |
| Progress monitoring                   | 32                                | 32         |
| Test proctoring                       | 0                                 | 0          |
| Grading                               | 0                                 | 0          |
| <b>Sub-Total</b>                      | <b>150</b>                        | <b>125</b> |
| <b>TOTAL</b>                          | <b>162</b>                        | <b>127</b> |
| <b>Total contact hours</b>            | 150                               | 125        |
| <b>Total out-of-class hours</b>       | 12                                | 2          |
| <b>Total hours</b>                    | <b>162</b>                        | <b>127</b> |
| <b># of weeks in semester/quarter</b> | 16                                | 16         |
| <b>Section size</b>                   | 50                                | 50         |

## FACULTY SCOPE OF EFFORT COMPARISON Example #3

Institution:

Course:

| Traditional Course(s)                 | FULL-TIME  | ADJUNCT    | Redesigned Course(s)                  | FULL-TIME  | ADJUNCT    | TUTORS     |
|---------------------------------------|------------|------------|---------------------------------------|------------|------------|------------|
|                                       | FACULTY    | FACULTY    |                                       | FACULTY    | FACULTY    |            |
|                                       | # of Hours | # of Hours |                                       | # of Hours | # of Hours | # of Hours |
| <b>Course Preparation</b>             |            |            | <b>Course Preparation</b>             |            |            |            |
| Curriculum Design/Development         | 0          | 0          | Curriculum Design/Development         | 0          | 0          | 0          |
| Materials Acquisition                 | 7          | 7          | Materials Acquisition                 | 0          | 0          | 0          |
| Materials Development                 | 20         | 20         | Materials Development                 | 0          | 0          | 0          |
| Faculty/Staff Devmt/Training          | 14         | 4          | Faculty/Staff Devmt/Training          | 25         | 25         | 25         |
| <b>Sub-Total</b>                      | <b>41</b>  | <b>31</b>  | <b>Sub-Total</b>                      | <b>25</b>  | <b>25</b>  | <b>25</b>  |
| <b>Course Delivery</b>                |            |            | <b>Course Delivery</b>                |            |            |            |
| Diagnostics/Placement                 | 0          | 0          | Diagnostics/Placement                 | 5          | 5          | 0          |
| Presentation                          | 30         | 30         | Presentation                          | 15         | 15         | 0          |
| Interaction                           | 9          | 9          | Interaction                           | 45         | 45         | 30         |
| Progress monitoring                   | 4          | 4          | Progress monitoring                   | 45         | 45         | 0          |
| Test proctoring                       | 6          | 6          | Test proctoring                       | 0          | 0          | 45         |
| Grading                               | 45         | 45         | Grading                               | 0          | 0          | 0          |
| <b>Sub-Total</b>                      | <b>94</b>  | <b>94</b>  | <b>Sub-Total</b>                      | <b>110</b> | <b>110</b> | <b>75</b>  |
| <b>TOTAL</b>                          | <b>135</b> | <b>125</b> | <b>TOTAL</b>                          | <b>135</b> | <b>135</b> | <b>100</b> |
| <b>Total contact hours</b>            | 49         | 49         | <b>Total contact hours</b>            | 60         | 60         | 75         |
| <b>Total out-of-class hours</b>       | 86         | 76         | <b>Total out-of-class hours</b>       | 75         | 75         | 25         |
| <b>Total hours</b>                    | <b>135</b> | <b>125</b> | <b>Total hours</b>                    | <b>135</b> | <b>135</b> | <b>100</b> |
| <b># of weeks in semester/quarter</b> | 15         | 15         | <b># of weeks in semester/quarter</b> | 15         | 15         | 15         |
| <b>Section size</b>                   | 25         | 25         | <b>Section size</b>                   | 50         | 50         | 50         |